



Academy Council meeting Minutes

Date: 17/03/25

Time: 14:00

Location: Meeting Room

In Attendance

Kimberly Morton, Adam Sperling, Karly Rainbird, Kimberley Shapland, Lauren Terry

Apologies

Agenda Item:	Notes	Action(s) by when
Welcome and outline of purpose and remit of academy council	Academy Council members have an important role; they oversee the development of the school in order to ensure that children have the best education possible. Academy Council members work as a team, in partnership with me and other stakeholders to promote continuous improvement of the performance of the school.	KM to pass details on to Emma Veihit
Communication	<ul style="list-style-type: none">-Teachers are out at the end of the day-Staff out to give messages to AM-Letters/texts via MCAS-Termly parent consultations <p>What more is it that is wanted?</p>	<p>SEND communication books.</p> <p>Prior to end of the day.</p>

Entry procedures in the morning	<ul style="list-style-type: none"> -Secure entrance to make the school safer- inline with lots of other schools -If a child has SEND needs, then discussion with the SENCO, some children do enter via the front entrance -Some children have other arrangements specific to them and their needs -Children can't sneak through and not be signed in/lunch ordered 	
Changes to the menu	<ul style="list-style-type: none"> -Outside catering company, menu agreed and distributed in advance. -Sometimes deliveries are late/cancelled/unavailable and there are last minute changes. If we know of a change in advance, this is communicated to parents. _feedback will be passed on to Lunchtime company 	KM to pass the feedback on to Lunchtime company
AOB	Dates for upcoming meetings	