



17 July 2026

End of Year Letter

Dear Parents/Carers,

I would like to thank you for all of your support this year and I look forward to seeing most of you again in September.

Saying Goodbye

Firstly, I would like to say thank you and goodbye to Nicolya (Year 1 Teacher) and Amelie (SEU Teaching Assistant). They have both been a great part of Piper's Vale and I know that everyone wishes them the best for their futures.

Also, I would like to say goodbye to our Year 6 pupils and wish them all the best for their high school journey. For those pupils who are moving on to new ventures, we also wish you the best of luck.

Thursday 3rd September

School starts again on Thursday 3rd September. New SEU pupils have transition timetables and these have been shared separately.

The school gates open at 08:30am and on Thursday, all teachers and support staff will be on the playground, to show pupils where they will enter the school, line up at the end of break and lunch and where pupils will be released at the end of the day.

For pupils in EYFS and Nursery, the EYFS gate will be open and pupils will enter school that way.

After School Clubs

There will be no after school clubs until Monday 14th September.

A letter will be sent out in early September about after school clubs and how to sign your child/ren up to attend. When after school clubs commence, please ensure that you collect your child promptly at the club's finish time.



School Day Timings

Nursery Pupils:

08:30am - 11:30am

Reception - Year 6 Pupils:

The gates open at 08:30am and the school day starts at **08:40am**. All pupils are expected to be in their classroom by 08:40am, for the start of their first lesson.

The school day finishes at 3:15pm and the gates will open at 3:10pm and close promptly at 3:30pm. Please ensure that you are on time to collect your child/ren from school.

SEU Pupils:

The school day for our SEU pupils is 09:00am - 3:00pm.

Punctuality is very important. If a child is 5 minutes late for school, three times a week, then over the course of the year, they will miss 585 minutes of learning (9 hours and 45 minutes).

If your child arrives after the start of the school day, then they will need to be signed in by a member of staff via the Perkins Way gate. Please do not send your child in via the school office before 09:00am.

Attendance

The government has placed an even greater focus on school attendance next year. The expectation is that all children attend school **every day** unless they are too unwell for school, or there are exceptional circumstances.

If your child is too unwell to attend school, then please contact the School Office as soon as possible, or leave a voicemail, or a text message via MCAS. **Please note** that we may ask for **medical evidence** to authorise your child's absence.

If your child is not at school and you do not notify us of their absence, then a home visit may be conducted and the absence will be recorded as unauthorised. Once a certain number of unauthorised sessions has been reached, a Fixed Penalty Notice may be issued.



In line with Suffolk County Council and Government guidance, **no** holidays will be authorised in term time, unless there are extenuating, exceptional circumstances. Please ensure that you complete a 'Request for Absence' form, if your child is going to be absent during term time for an extended period of time. This form can be collected from the School Office.

You can keep a track of your child's attendance via the MCAS Parent app.

Uniform

The expectation is that **all** pupils attend in full school uniform everyday and in PE kit on their PE day.

If a pupil does not attend in full school uniform, or full PE kit on PE days, then you may be contacted and asked to bring in the correct uniform.

School Uniform:

- Black or grey trousers
- Black or grey skirts
- Black or grey pinafore dresses
- White shirt or polo shirt
- Fully black shoes/trainers/ankle boots *(no high heels)*
- Royal blue sweatshirt/cardigan *(these don't have to have the school logo)*
- Black or grey shorts
- Blue and white checked school dresses

PE Kit:

- Black/navy/grey shorts *(no logos)*
- Black/navy/grey jogging bottoms *(no logos)*
- Black/navy/grey sweatshirts *(no logos)*
- White polo shirt or t-shirt *(no football shirts)*
- Trainers or plimsolls
- NO jewellery(including earrings)



Personal Items

Please do not send your child to school with toys/personal items unless the SENCo has agreed to this.

Please note that children are not permitted to wear jewellery to school, other than a wristwatch (not a smart watch) and a maximum of one studded earring in each earlobe.

We do not encourage pupils to bring mobile phones to school, but if they do bring a phone to school, this **must** be switched off while on school site and handed in to the class teacher.

Breakfast Club

If you require your child/ren to attend Breakfast Club from Thursday 3rd September 2026, then please sign your child up via MCAS as soon as possible to secure a space. Payment must also be made via the MCAS Parent app and must be completed in advance.

Water Bottles

If your child brings a water bottle into school, then this must only contain water. If you wish for your child to have juice or squash, then they can have this at lunchtime only. Please do not send your child in with a metal water bottle; **named**, plastic bottles only. Thank you for your cooperation.

Snacks

If you send your child with a snack for breaktime, please ensure it is a healthy snack such as fruit, not sweets and chocolate etc. We are a nut free school, please do **not** send food items that contain nuts or nut products.

School Lunches and Home Packed Lunches

All pupils up until the end of Year 2 are entitled to an infant free school meal at school. There are a variety of both hot and cold options available every day and we encourage children to take up this offer. (Please see the menu [here](#)).



The cost of a school meal for those not entitled to an infant/free school meal is £2.65 per day. Please use the MCAS Parent app to pay for these.

There is a limit of money owed that an account is able to accrue and that is £13.25. If your child's account reaches a debt of £13.25, you will be contacted by the school and your child will not be able to order a school lunch until this balance is cleared.

Please also try and fill your child's packed lunch box with healthy foods, snacks and drinks too (no fizzy or energy drinks please).

Lost Property

Please write your child's name in all items of uniform, lunch boxes, bags and water bottles. All named items found around school are returned to their owner. We take huge amounts of unclaimed items to the charity shop/clothing bank every half term. Please ensure that everything is named.

Academy Council

We are looking for new academy council members (a separate letter will be sent out about this soon). If you are interested in this, please come along to the academy council meeting on Monday 7th September at 09:00am.

PTA/Friends of the School

We do not currently have a PTA/friends of the school at PVPA. All of the after school events such as the fairs and discos etc are organised and run by school staff. We would really like to establish a PTA to help organise events/fundraising opportunities etc. If you are interested, please talk to me.

Returning Pupil Medicines

If your child needs any medication administered during the school day, please ensure you return this medicine and complete a new medication form. We are unable to administer medication unless a form has been completed. Please come to the school office to complete this.



PE Timetable

There will be no PE the first week back. It will start on Monday 7th September.

The PE timetable for Autumn 1 will be sent out early September.

Staffing Update

Nikki will be returning from maternity leave and will be teaching in Year 1 as well as having responsibility for Years 1 and 2.

Teona will be leaving the school office as Admin Assistant and taking up a new role in September as Attendance Officer.

Jacq, Director of Excellence for Children with Learning Differences for Paradigm Trust, will be our SENCO until further notice.

Natasha, who worked at PVPA previously will be re-joining us in September as a Y1 teacher.

I hope that you all have a great summer.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'K. E. Morton', with a long horizontal flourish extending to the right.

Kimberly Morton

Principal